



City of Newport News

TRANSPORTATION SAFETY COMMISSION

KARL R. DAHLEN
VICE CHAIRMAN

STEPHEN W. KLUTE
CHAIRMAN

DAVID T. WILKINSON
SECRETARY-COORDINATOR

Meeting Minutes

November 19, 2015

Engineering Main Conference Room – 7th Floor City Hall

Attendees

Stephen Klute – Chairman
Karl Dahlen – Vice Chairman
David Wilkinson – Secretary/Coordinator & NN Traffic Engineer
Duke Conrad – NN Public Schools
Rob Coleman – City Council
Stacy Kelly – NN Police Dept.
Tom Phillips – NN Fire Dept.
Winston Collins – Citizen
John Meyer – Citizen
DJ Pointer – NNPD Representative
Robert Weber – VDOT Representative

I. Call to order

A. Opening Comments from Chairman, Stephen Klute

II. Old Business

A. Review and adoption of August 20, 2015 Meeting Minutes

- **Motion** to adopt by Commissioner Meyer, Seconded by Vice Chairman Dahlen – **PASSED**

B. Status of Safety Commission FY2016 Goals and Initiatives

- 1) **Commissioner Conrad**, with assistance from Commissioner Phillips Bicycle Friendly City Plan with final recommendations package with draft memo for City Council consideration to be prepared by the May 2016 Commission meeting.
 - Subcommittee has been working hard on this G&I. All the data has been collected and will putting the information into a final report format for the February meeting.
 - Commissioner Meyer has volunteered to assist with this process to both help this subcommittee as well as see the process to assist with his subcommittee on Road Maintenance Safety Program



City of Newport News

TRANSPORTATION SAFETY COMMISSION

STEPHEN W. KLUTE
CHAIRMAN

KARL R. DAHLEN
VICE CHAIRMAN

DAVID T. WILKINSON
SECRETARY-COORDINATOR

- 2) **Secretary Wilkinson**, update the Commissions Web Page with “Draft” page ready for review at the November 2015 Commission meeting and “Final” page presented at the February 2016 Commission meeting.
 - With the assistance from the Engineering Dept. Web Page Manager, we have been able to recover all the previous elements that was on the old page. Continuing to work on getting that information into the proper format for insertion into the new web format.
- 3) **Commissioner Sturgis**, with assistance from NNPD non-voting members, develop the Commissions nomination packages for the 2016 Governors Transportation Safety Award to be prepared by the February 2016 Commission meeting.
 - With the retirement of Asst. Chief Sturgis, this G&I has been turned over to Asst. Chief Kelly to compile the nomination information prior to the February 18, 2016 meeting.
- 4) **Commissioner Sturgis**, with assistance from NNPD non-voting members, develop the Commissions 2016 Employee Safety Award Program with the information package to Dept. Directors by the November 2015 Commission meeting and nominations to be received for review by the commission on the February 2016 Commission meeting.
 - With the retirement of Asst. Chief Sturgis, this G&I has been turned over to Asst. Chief Kelly. Dates adjusted, information package to Dept. Directors by the May 2016 Commission meeting and nominations to be received for review by the commission at the August 2016 Commission meeting.
- 5) **Commissioner Meyer**, with assistance from Commissioner Coleman and Chairman Klute, develop a Roadway Maintenance Safety Recommendation package with cover memo to the Director of Public Works (coping the Director of Engineering) that looks at streets throughout the City that are rough, often patched, with unsafe road surfaces and poor drainage.
 - Commissioner Myer went through presentation, **copy attached**. Subcommittee will continue to work on the recommendation package with a rough draft for discussion at the February 18, 2016 commission meeting.



City of Newport News

TRANSPORTATION SAFETY COMMISSION

STEPHEN W. KLUTE
CHAIRMAN

KARL R. DAHLEN
VICE CHAIRMAN

DAVID T. WILKINSON
SECRETARY-COORDINATOR

- 6) **Commissioner Coleman**, develop a Legislative Recommendation package with cover memo to City Council that deals with the unlicensed/revoked license habitual offenders still operating a vehicle.
 - Commissioner Coleman will be meeting with the Police Department and City Attorney's Office. Still weigh the options of how best to move forward with this G&I.
- 7) **Chairmen Klute**, develop a Transportation Safety Legislative Package with cover memo to City Council of general legislative issues that are of special interest to the commission and recommend City leadership to pursue those issues with State legislators. The package and memo are to be prepared by the May 2016 Commission meeting.
 - Discussion with the commission about our prime areas of concern, the biggest two issues were Jaywalking and a local "Do Not Block Intersection" code.
 - Based on comments from Commissioner Coleman regarding when City Council reviews legislative issues, it was recommended to adjust the date of this item. A rough draft of the Legislative Recommendation is to be prepared for review by the Commission at the May 2016 meeting with the final version to be prepared for review by the Commission at the August 2016 meeting. This will align with City Council working on their recommendations during the September work session.

III. New Business

A. Staff presentation, "VDOT Update" – Representative Weber

- VDOT has awarded a contract with a Notice to Proceed dated Oct. 13, 2015 for the construction of a Continuous Flow Intersection in Norfolk at Military Highway and North Hampton Blvd.
- House Bill Two or HB2 is about investing limited tax dollars in the right projects that meet the most critical transportation needs in Virginia. Newport News has submitted 8 applications for consideration.
- Highway Safety Improvement Program (HSIP) is a data-driven, strategic approach program for infrastructure improvements for all highway travel modes. Newport News has submitted 2 applications for consideration.
- I- 64 Widening has approved the installation of Mnaged Shoulder Lanes from Jefferson Ave to Ft. Eustis Blvd.



City of Newport News

TRANSPORTATION SAFETY COMMISSION

KARL R. DAHLEN
VICE CHAIRMAN

STEPHEN W. KLUTE
CHAIRMAN

DAVID T. WILKINSON
SECRETARY-COORDINATOR

B. Staff presentation, “VDOT Update” – NN Police Department

- I-64 Tow Truck On call Contract has been executed.
- Federal Legislation was introduced to change the definition of overweight vehicles from 80,000 pounds to 91,000 pounds and failed to pass which assists us in the maintenance of our local roadways.

C. Commission Vacancies

- Commissioner Cavone – Student Representative, 1st term expires Oct 2015. She has graduated CNU is no longer eligible to serve. It has been requested that the CNU’s Dean of students review this vacancy and recommend a replacement.
- Commissioner Longworth has tenured his resignation as his position at Joint Base Langley Eustis has been eliminated. It has been requested that the Base Command review this vacancy and recommend a replacement.

D. Open Floor

- Commissioner Conrad has announced his retirement effective December 18, 2015. Therefore, the commission will have an additional vacant seat.
- Vice Chairman Dahlen expressed his concern about the pedestrian signal timing at Criston Drive to the new Tech Center. Several elderly volunteers work at the Yoder site and use this new crossing to go to the various shops for lunch and the timing does not seem to accommodate their slower walk pace. – **ACTION ITEM**

IV. Other Business

- A. Next Commission Meeting is scheduled for February 18, 2016 @ 2:00 pm Location to be determined.
- B. What other staff reports does the Commission want to hear?
- Newport News Police Boat Operations Presentation – Feb. 2016
 - Top 5 I & NAI – May 2016
 - Monitor Merrimac Bridge Tunnel Operations Center Tour – TBD
 - Fire Dept. Boat/Dive Team Operations Presentation – TBD
 - Police Dept. Overweight Truck Enforcement Operations - TBD

V. Adjourned: 3:48 pm